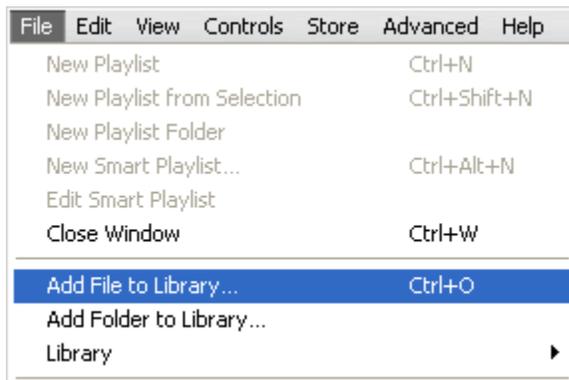# iBooks Sync Guide for PC & MAC Users

You must have the iBooks app installed on your iPad, iPod or iPhone prior to syncing your device.

Step 1

Open iTunes on your PC or Mac and at the top left of your screen choose File. You will see a dropdown menu similar to this:


Choose "Add File To Library" and a popup box will immediately appear asking you to choose from your computers hard drive the file that you want to add to your library.

Step 2

Navigate to the location of your saved file and choose that file (it will have an .epub file format extension). Click Open. This action will post the file in your iTunes library.

Step 3

Check to make sure that your file has saved correctly by clicking on the "Books" tab on the left side of iTunes as seen here.
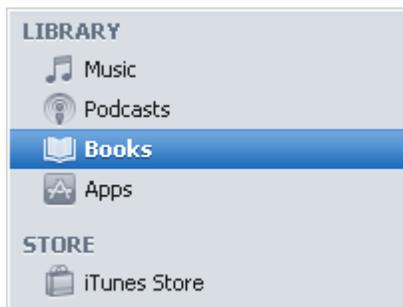
After you click on the books tab you should see the ebook that you added. You will see the cover of the book if the author has chosen to use a cover.

Step 4

Plug in your device as you normally would to sync with your computer. As soon as you plug in your device you'll see the device on the left side of the screen, as seen here under the devices area.
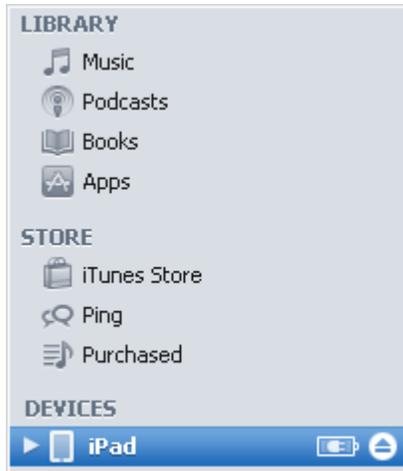
Immediately click on the "Books" link at the top of your page as shown here.

Make sure that you have selected to "Sync Books" and that you are syncing All Books.

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You can then proceed to sync your device with your iTunes account as you would normally. Once the sync is complete you can then open the iBooks App on your iPad, iPhone or iPod and your ebook will be ready and waiting for you on the iBook shelf.

Just Tap and Read.

Enjoy!